

School for Student Leadership

Snowy River Campus



SCHOOL AND PROGRAM INFORMATION

Principal: Mrs. Robyn Francis
Campus Principal: Mr. Terry Gladstone

Snowy River Campus

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www.snowyriver.vic.edu.au

www.facebook.com/pages/School-for-Student-Leadership-Snowy-River-Campus

THE SCHOOL FOR STUDENT LEADERSHIP

The School for Student Leadership (SSL) is a Victorian Department of Education and Training school specialising in leadership education for students in Year 9.

We acknowledge the traditional custodians of the land on which our schools are built.

Our Campuses:

- Alpine School Campus is located at Dinner Plain, Victorian Alps.
- Snowy River Campus is located at Marlo, East Gippsland.
- Gnurad-Gundidj Campus is located at Glenormiston, Western District.
- Don Valley Campus is located at Don Valley, Yarra Valley.



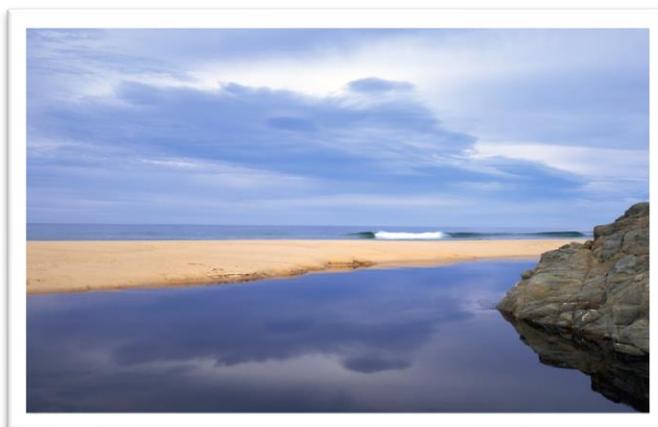
The School for Student Leadership accepts students from metropolitan and country regions each term. This will enable students from different backgrounds to share the experience and opportunities provided through the program. The school offers a fully residential program for one school term with accommodation for up to 45 students in a purpose-built facility.

Students apply to attend the programs through a process that links their application to a proposed Community Learning Project (CLP). The CLP is the curriculum thread that runs in an adjoining and continuous manner through the program. It provides the purpose for attendance and the motivation for departure. Students are symbolically wedded to their projects, which aim to deliver an action outcome of their learning into their home communities.

THE SNOWY RIVER CAMPUS

The school is situated on a secluded and secure 20ha space on the 400ha Marlo Airfield reserve in Far East Gippsland. The surrounding coastal area provides a unique environment perfect for surfing at Cape Conran, canoeing in the Snowy River estuary, mountain biking on the Marlo Plains Road and hiking throughout the Cape Conran Coast Park.

The campus is 8km from the township of Marlo, towards Cape Conran; look for the large blue sign, 300 metres before the turn off.



SCHOOL RATIONALE

Underlying the educational rationale is a significant and contemporary understanding of adolescent psycho-social stages of development. Because students live, eat, work, play, get ill, socialise and emotionalise at our place 24/7, the total care and wellbeing of our students is number one. Understanding how to care, attend to and support students undertaking a significant separation is the first priority of the success of the schools.

While much about our larger organisation is data driven and analysed, some program outcomes may not easily be measured. The concept of delivering the missing "*rite of passage*" to contemporary Gen Z students is still an evolving art and one in which our school strives to lead the way.

We believe that to fully create emotional, cognitive, social and physical elements of the whole person, and hence develop as a young adult, a form of *rite of passage* must be undertaken. This is missing in contemporary society and educational constructs of that society.

We strive to provide an excellent, caring and world class educational organisation that can meet these complex and continuously evolving needs. The school will operate in a responsible and financially prudent manner and continue to appropriately engage the local community.



Reflection



School for Student Leadership

VISION

WE PROVIDE **EXPERIENTIAL EDUCATION** THAT SUPPORTS **PERSONAL GROWTH, ASPIRATION AND TRANSFORMATION** OF ALL STUDENTS AS **GLOBAL CITIZENS**.

MISSION

TO PROVIDE AN IMMERSIVE STATE-WIDE RESIDENTIAL PROGRAM FOR **YEAR 9** GOVERNMENT SCHOOL STUDENTS WHICH ENABLES THEM TO **GROW INTO BETTER CITIZENS AND LEADERS** THROUGH **INCREASED SELF-AWARENESS, SOCIAL ENGAGEMENT, COMMUNITY CONNECTION AND ENVIRONMENTAL STEWARDSHIP**.

SELF-BELIEF

Self-talk, aspiration, drive and passion.

A lifelong approach to physical and mental health and well-being.

Resilience to take-on challenges, opportunities, goals and experiences.



VALUES

WE VALUE:

CONNECTEDNESS

Connectedness in communities, the School, family, local and global.

Connectedness with place, the natural environment, sustainable practice, beauty and wonder.

A sense of belonging: family, culture, knowledge and spirituality.

RELATIONSHIPS

Relationships that encourage inclusion, diversity of self and others.

Positive, respectful and empathetic relationships.

Relationships that connect us with the environment.



We acknowledge the rich heritage of the Gunaikurnai, Jaitmatang, Monero-Ngarigo, Gunditjmara and Wurundjeri people as custodians of the lands of our school.



SCHOOL CONTEXT

Social Context: Year Nine is generally identified as a challenging developmental period with diminishing measurable engagement. There is an expectation that the opportunities presented by the SSL should be widely available and justly distributed to all potential students. Access to the opportunities provided by the school should be determined by merit and transcend socio-economic or cultural imperatives.

Educational Context: The school exists as a space of leading-edge teaching related directly to year nine education. The program and curriculum has limited inactivity and maximum flexibility to accommodate the unpredictability of the students, the social/residential component and the environmental changes. The curriculum and program is accessible to other government schools to access and mimic in their contexts.

Technological Context: All students have access to broadband communication via a personal laptop. All facilities are wirelessly connected and a deep understanding of the impersonation of "Gen Z- Digital Native" permeates the function of the SSL. All staff and students have access to a variety of interactive digital learning devices. Utilisation of the best contemporary learning and communication technology is at core to the function of a dispersed, multi-campus organisation.

Environmental Context: All facilities have a high in-built sustainability. Energy consumption is a key overall organisational concern. The buildings are designed and located to be sympathetic to the local environment, and provide an esoteric and visual learning and living environment for the school community. The situation of the buildings in isolated and essentially iconic locations is a deliberate contribution to learning and sense of isolation.

Residential Context: The successful operation of the living or residential component of the organisation is at the core of the school. It is more than a school; it is a home, a place of play, relaxation, relationships, friendships, emotions, health, sickness, eating, ablution, sleeping and waking, relaxation and adventure, to name a few.

Political Context: The success of the SSL is partially dependent upon the continuous engagement with local, regional and state decision makers and planners. The campuses exist in isolated and potentially economically compromised rural contexts and consequently can have a positive impact on the local economy. Maintaining a high status in the mind of key political stakeholders is critical to the espoused increase in access that is desired through the construction, replication and franchising of the facilities and programs.



SCHOOL LIFE

Students live and work in a very close environment with up to 45 of their peers; they sleep, eat, shower and work under the one roof. There are 2 separated accommodation and ablution facilities. There are 11 rooms in each of the two accommodation wings. Two students will be allocated to each room and there is one triple room if there are an uneven number of participants in the program. The school has staff supervision accommodation in each wing.

There is a great deal of independence offered to the students. The students are responsible for helping maintain the school, organising rosters, for doing various jobs around the school and generally controlling the nature of their home and place of learning. There are lessons on human relationships that will arise from this lifestyle. Great friendships are made, tolerance is learned, and teamwork is created. It will be rare to find an SSL student who will not be proud of their involvement. School life provides an excellent opportunity for bonding. Of course, it would be wrong to mean that there are never tensions. Not many guardians would think that living with teenagers is always blissful. Some teenagers need to be helped along the way to manage appropriate social relationships in one form or another.

SAFETY @ SSL

Every effort and great care is taken to minimize the risk of accident. Students are thoroughly prepared for outdoor programs both in the classroom and by means of training exercises. Skilled and experienced staff supervise and maintain regular contact with school-based staff whilst out in the field and during expeditions. All programs build from a base that assumes little knowledge. In the early part of the programs staff will give greater assistance and supervision where student skills and confidence are developed. Towards the end of the program, under the guidance of staff, teams will plan and lead most aspects of the SSL program.

The safety measures taken by SSL staff are intended to act as a safety net and not diminish the sense of adventure that students discover in the remote terrain where the programs are conducted. The SSL takes all proper care without removing the opportunity for personal growth and development by allowing for a degree of perceived risk.

Many of the day's activities involve students using equipment and working in situations that they may not necessarily come across in their normal environment. Examples may include, but are not necessarily limited to, mountain biking on bush tracks, swimming in surf beaches, working in the commercial kitchen, hiking off track and use of gardening and building equipment. In all of these situations strict instructions regarding safety are given to students, and safety equipment is provided. A good deal of reliance is placed on students following instructions and being aware of safety implications in all that they do.

In planning the local leadership program, the SSL keeps in close touch with the Local Shire, Police Victoria, Parks Victoria and the Department of Environment, Land, Water & Planning. In consultation with the Country Fire Authority, all fire and emergency procedures are regularly reviewed. The SSL complies with all DET policies and procedures, and in many cases has been a catalyst and innovator for best practice in outdoor and adventure education risk management in Victorian schools.

ARRIVAL DAY

Parents may need to plan ahead and perhaps carpool to deliver students to the Snowy River Campus on the starting date. Families should plan to arrive between 10am and 11am. There is often a rush after 11am, so it is more relaxing to arrive early. On arrival students will meet and be briefed by the student's Snowy River teacher. At 12pm there will be a short welcome for all families, which will be followed by lunch. Parents will be required to depart by 1.30pm. Schools may wish to coordinate or support a coordinated travel arrangement to assist parents and students.

Luggage: If possible, luggage should be packed into soft bags. Those big stripy bags from the \$2 Shop are perfect. Please be conscious of the weight of the bags for loading and unloading. Please ensure that the bags are clearly marked on the outside for easy identification.

Welcome and Initial Briefing: Students and parents will be greeted by Snowy River staff upon arrival. The staff will direct you to an appropriate parking space. Once inside the building, students can locate their assigned bedroom and place their luggage in there. Students and families will then be met and greeted by the Snowy River staff member assigned to your home school.

The following should be ready to hand in -

- ★ At the Office - \$20 - 30 Shop money, Electrical power cables to be tagged (they will be tagged in the first week, anything after that week will not be sent off), and any *contraband* before getting a photo taken.
- ★ To the Snowy Liaison Teacher - All Medications, USBs and/or hard drives for checking.

UEducateUs Enrolment Online - Medical & Permission information: This must be completed prior to student arrival. It is vital that all relevant sections are completed as a family, so that the SSL can maintain the standard of care and attention you would give to your child.

You can enroll your child from the SSL website www.snowyriver.vic.edu.au Homepage, or go on the link <https://snowyrivercampus.ueducateus.com.au/enrolment>.



DEPARTURE DAY

At the conclusion of the program, guardians are requested to be at the Snowy River Campus by 9.30 am, to collect their child and to participate in the student-organised departure program. Specific details of the departure program will be sent out to families at a closer date. If you are delayed, please call as waiting can cause considerable grief for your child who may think the worst. It cannot easily be appreciated the importance of closure and departure for the students. Please avoid the temptation to pick-up your child early as they will miss an important part of the ceremonial conclusion of the program.



VISITING WEEKEND

What: The Visiting Weekend is a vital component of the SSL experience as it draws the family into the experience of the student. The weekend takes place midway through the term. Specific dates will be circulated at Information Evenings.

Why: Separation anxiety is often revisited for both students and parents. We feel it is worth the effort, as it achieves a shared understanding of aspects of the SSL experience for immediate family that needs to be shared face-to-face.

This is a vital insight into your child's experience which will assist you with the reintegration process upon their return home. We ask you to give this weekend the highest priority in your family's planning!

When: On Saturday, families are asked to pick-up their child between 9 am and 10 am. On Sunday, families are asked to return with their child at 3 pm and leave by 4 pm. Tea and Coffee are provided. Please inform Snowy staff if you need to drop your child off before 12.00 pm midday.

Where: It is suggested families stay nearby, and accommodation should be booked well in advance. Accommodation options and information can be found at the front office on Arrival Day. The internet will also provide a wealth of options for accommodation and activities in the district.

Who: The Visiting Weekend is for immediate family members only. The School for Student Leadership experience is about an intense learning experience for the students. As such, parents, and siblings, as the usual primary support for students, are really the most appropriate invited guests. Grandparents are welcome and we often see the bridging of significant generational gaps on this visit.

What if... If any families are unable to attend the weekend, please advise SSL staff as soon as possible. Special arrangements will be made. In the past, some families have shared lifts or even accepted responsibility for a student if their family is unable to attend. We do, however, ask and strongly recommend, for your child's well-being, that every effort is taken to attend the Visiting Weekend.

Additional Visits/Departures: On rare occasions, a student may need to leave the SSL during other times in the program. In these circumstances, we invite families and stakeholders to consult with SSL staff prior to making a final decision.



East Cape Conran

LIVING ARRANGEMENTS

Mobile Phones: *Students are not allowed to be in the possession of Mobile Phones.* Please do not let your child bring them to the program. It does not help your child to have a phone, even if you sanction it. It creates a great deal of guilt, extends homesickness, exposes other students to potentially harmful or unwanted information, and keeping secrets is difficult in a residential setting.

Communication with SSL Staff: Parents and guardians may ring the SSL to clarify issues in regard to their child's well-being or for emergencies on 03) 5154 8552. The SSL staff member assigned to your child will call you at least three times a term, as well as provide additional information via emails, Facebook and through our student management system UEducateUs.

Communication with Students: Students can communicate with family and friends through letter writing and email. All students are encouraged to write to their families on a regular basis. Student mail is picked up and distributed on a daily basis. Telephone calls to or from students are not normally possible but can be arranged in *extreme* cases. Students will also maintain a reflective web log, via *Sway*, which family can access.

Food: The SSL program encourages maintaining a healthy lifestyle. A balanced range of healthy food is provided and students have input into the planning of menus and preparation of meals. Parents and friends are asked **not to send any food/sweets to students**; experience shows that this can create equity and health issues. You are not doing your child any favours by trying to "sneak" junk food in. If your child is having a birthday whilst they are at the school, parents may send up to 1 kg of sweets which are shared with the school community. **Chewing Gum is not allowed at the SSL.**

Dietary Requirements: Details of special dietary requirements and/or food allergies must be identified in the Medical section, when completing the online enrolment, so that the necessary arrangements can be made. This would include religious requirements as well as vegetarian and vegan diets.

SSL Shop: Provision is made for any small items that students may need while staying at the Snowy River Campus. Items available from the Shop trolley include sun hats, drink bottles, pens, stamps, USB sticks, toothbrushes, shampoo, personal sanitary, among other things. All of these items are seen as a back-up, and in all instances, we prefer students to bring enough supplies from home to last for the duration of their stay.

Shop Money: The cost for Shop items is charged to a student account. Our experience suggests that \$20 - \$30 is a good amount, which will cover most needs. It would be appreciated if parents were able to make this payment in cash on Arrival Day. A refund will be issued for any unspent funds at the end of the term.



Fire Circle "Grandma"



PREPARING FOR THE PROGRAM

Outdoor Activities: The Outdoor Program is a very special part of the School for Student Leadership experience. It may be a cause of apprehension in students who have little experience in outdoor adventure. It is important that all students understand the program is designed in such a way that every able-bodied student will be able to complete all parts of it.

Whilst fitter students will find the going easier, even those who have done no hiking and minimal running should feel confident that they would be able to cope. Both the hikes and rides start with short courses and build slowly with fitness. Barring injury, there is no reason why any student should not complete the outdoor program.

Fitness: Although the program will accommodate all students, regardless of their preparation, there is considerable benefit in improving one's fitness prior to their time at the SSL. In particular, those who play little sport or have done little exercise should treat this as a priority. Half an hour of daily exercise (be it running, walking, riding, or swimming) will achieve a significant increase in general fitness and may also identify any physical problems which may need to be addressed prior to arriving.

Music: Digital music devices such as iPods are not permitted. A selection of your own music on a USB may be played on their own laptops. These must be labelled/named. Students will have access to the streaming service, Spotify.

Students are encouraged to bring their musical instruments and they can make appropriate times for practice. Students will be responsible for the storage and care of their own instruments.

Reading: We have a generous selection of contemporary novels chosen by students and appropriate for their age. We strongly encourage all students to always have a novel, either their own or one borrowed from the library. Generally, students are in bed by 9.15 pm and are expected to read quietly until lights out at 9.30 pm. Daily papers are displayed on a stand in the main dining room and are always available.

Religious Observation: The SSL is a secular school consistent with DET policy. There is no provision made for the transportation of students to places of worship, however, personal time and space can be negotiated for individuals to undertake specific observations. Some religious observations, which may require fasting and the like, may need to be given prior consideration by participants and their families, as the very active nature of the SSL program may indicate that the two are not wholly compatible.

Entertainment: The SSL provides a range of sports equipment, photography equipment, board games, art/craft, dress-ups and a table tennis table.



PERSONAL COMMITMENTS

As part of the SSL residential experience, a number of personal commitments are required from families and students involved in the program. Families and students agree to these commitments in the section. If you have any queries or concerns about the contents of the personal commitments listed below, you are more than welcome to discuss this with your SSL staff member on arrival day.

GENERAL CONSENT

Parent or Guardian Consent: I agree to my child's attendance at the Snowy River Campus and to their taking part in any excursion arranged for students in connection with the school program.

- I understand that programmed activities involve an element of risk and at times my child may be some distance from fully qualified medical aid. I will notify the school if my child has had contact with any infectious disease, including COVID-19, within four (4) weeks of departure.
- I understand that there will be times when my child is not under direct supervision of staff, and that there will be an element of responsibility placed on them.
- I understand that a sign-out and group management system operates for unsupervised recreation time away from the school building.
- In the event of my child causing deliberate damage to school property I agree to reimburse the school for the repair of such property.
- In the event of my child found using, or in the possession of cigarettes, alcohol, or non-prescribed drugs forbidden by law, or behaving in a manner deemed as being a safety risk to others, I accept responsibility for removing or arranging to remove them from the SSL after notification by the Principal.
- In the event of my child being in **possession of a mobile phone**, I understand that they will receive consequences including but not limited to - in-house suspension, suspension of technology privileges, withdrawal from Recharge Day activities and further consequences dependent on severity of situation.

Student Consent: I hereby undertake that while travelling to and from the SSL and while in attendance there, I shall behave in an appropriate manner and shall observe in accordance with the SSL values. I understand that the SSL program will be challenging and I undertake to complete the program. I understand that a great deal of responsibility is placed upon me and I shall do my utmost to rise to that responsibility.

All students have chosen to take part in this experience; therefore, all participants in the SSL program will need to promote the following:

- Respect for self, one another, the staff, the school and the environment.
- A thoughtfulness and sensitivity towards others.
- Honesty in dealing with each other and self.
- Taking pride in the community.
- Recognition of positive relationships and student achievements.
- Learning to be responsible for the consequences of one's actions.

- Compliance with direct staff instructions.
- Understanding that haircutting, piercing, cigarettes, drugs, alcohol and mobile phones are not permitted.

BULLYING POLICY

The SSL recognises that everyone has a legal right to protection from harassment under the Sex Discrimination Act and the Equal Opportunity Act. Harassment will not be tolerated under any circumstances. Such behaviour has no place in our school community.

Definition of Bullying: Bullying is when someone repeatedly uses their power to hurt or scare others. It can be done by an individual or a group. “Just having a joke” is NOT an excuse for bullying behaviour. It is everyone’s responsibility to promote healthy relationships. We consider the following behaviour to be bullying and it will not be tolerated.

- Physical – any unwanted physical contact of any kind.
- Verbal – including written notes or cyberbullying.
- Sexual Harassment – inappropriate jokes, nicknames or sexist comments.
- Indirect – excluding others or having a “power over” relationship.

Promoting healthy relationships at the SSL: A community agreement is created and agreed to by all students. A behaviour management policy and a whole school approach to dealing with inappropriate behaviour is in place. Positive relationship support is embedded in our curriculum content. We accommodate the needs of individuals from different cultures. Our SSL values identify beliefs and behaviours that respect diversity and the beliefs of others.

Responsibilities of Staff:

- To model appropriate behaviours at all times to both staff and students.
- To deal with all reported and observed incidences of bullying in a timely manner.
- To ensure that all students feel safe and supported.
- To facilitate restorative practice as necessary.

Responsibilities of Students:

- To let an adult know if they are being bullied or see someone else being bullied.
- Don’t Obey Bullies (DOB).
- Not to bully others.

Responsibilities of Guardians:

- Look out for anything unusual in emails or lack of contact.
- Encourage your child to seek help.
- Inform SSL staff if you have any concerns.
- Do not support or encourage possession/retaining of mobile phone whilst at SSL.



Responding to reported incidences of Bullying Behaviour:

1. The SSL will approach each student and the behaviour of each student individually with a view to understanding the needs driving that behaviour.
2. Students will remain in the program as long as it is assumed to be the best place for them. All action and consequences will be towards that aim, but not at the expense of the safety, security or wellbeing of any student or staff.
3. In situations of behaviour impacting on others, repeated behaviour, deliberate damage to property or harassment, SSL Coordinating Staff may consider - time out, restriction on privileges, restorative processes, parental contact, behaviour contracts or other educative processes.
4. SSL coordinating staff will only issue punitive consequences to students in a considered manner. There is an understanding that there may be times when the SSL is not the best place for the student involved.
5. If a student is a risk to the safety, wellbeing or security of others, departure from the program may be the only option. This will be planned in consultation with relevant stakeholders and will be done in a timely and sensitive manner.

DIGITAL LEARNING POLICY

At the School for Student Leadership, we support the right of all members of the school community to access safe and inclusive learning environments, including digital and online spaces. This following outlines the school's roles and responsibilities in supporting safe digital learning, as well as the expected behaviours we have of our students when using digital or online spaces.

At our School we:

- Have a Student Wellbeing and Engagement, Bullying Prevention and Behaviour Management policies that outlines our School's values and expected standards of student conduct, including consequences for breaching the standards. This policy extends to online behaviour.
- Have programs in place to educate our students to be safe and responsible users of digital technologies including Introduction to Laptops.
- Provide information about digital access issues such as online privacy, intellectual property and copyright.
- Supervise and support students using digital technologies in the classroom.
- Use clear protocols and procedures to protect students working in online spaces. This includes reviewing the safety and appropriateness of online tools and communities, removing offensive content at earliest opportunity, and other measures:
 - See: [Duty of Care and Supervision](https://www2.education.vic.gov.au/pal/cybersafety/policy) (<https://www2.education.vic.gov.au/pal/cybersafety/policy>)
- Provide a filtered internet service to block inappropriate content. We acknowledge, however, that full protection from inappropriate content cannot be guaranteed.

- Use online sites and digital tools that support students' learning.
- Address issues or incidents that have the potential to impact on the wellbeing of our students.
- Refer suspected illegal online acts to the relevant Law Enforcement authority for investigation.
- Support parents and caregivers to understand safe and responsible use of digital technologies and the strategies that can be implemented at home.
- The following resources provide current information from both the [Department of Education & Training](#) and The Children's eSafety Commission:
 - [Bullystoppers Parent Interactive Learning Modules](#)
(www.education.vic.gov.au/about/programs/bullystoppers/Pages/parentmodules.aspx)
 - [iParent | Office of the Children's eSafety Commissioner](#)
(www.safety.gov.au/education-resources/iparent)

Office 365 Education: The SSL uses Office 365 Education in the classroom. By default, all students are registered to use Microsoft 365 Education. It is an internet-based service provided by Microsoft for educational purposes. It provides school users with access to online services such as email, calendar, blogging, online document storage, sharing, messaging and video-conferencing facilities from school and at home. Microsoft 365 is not for storing personal records or for individual activities. Students primarily use Microsoft 365 for Education apps, including Outlook, SharePoint, OneNote, MS Teams, One Drive, Sway and Forms. Students may also access other apps provided by Microsoft 365.

After students have finished the SSL program they may choose to withdraw from Office 365 through completing an Office 365 'Opt Out' form at their home school.

Online Safety: Before our students start to explore the ICT network and Office 365 online services, it is crucial to make sure everyone understands how to behave safely online. At the SSL, behaving safely online means:

- Protecting the privacy and personal information of all students.
- Using appropriate and respectful language in all communications.
- Selecting appropriate spaces or websites to work with and contribute to.
- Not harassing others with messages, posts or sharing discriminatory data or files.
- Being proactive in letting someone know if something is 'not quite right.'

Network Privacy: Accountability and respect for the privacy of network users is a shared responsibility. Listed below are a number of expectations to ensure network privacy -

- Students must protect their password and not divulge it to another person.
- Students should not interfere with other user's personal files or network folders.
- Students should not logon using another user's account.
- Students should not reveal personal information in any communications.

Internet Usage: Students need to understand they may be supervised by staff when using the internet either directly, or indirectly, by screen monitoring, email quarantine and download use monitoring. Because the Internet is an unsupervised environment, the school has a responsibility to ensure that, as far as possible, material obtained from the Internet is not offensive or inappropriate. To this end, filtering software has been placed on Internet links. It is the responsibility of students to ensure their behaviour is appropriate; please note that students should not:-

- Deliberately enter, or remain in, web sites containing objectionable material (including nudity, violence, racist or sexist content).
- Use real-time chat and social media programs (eg: Facebook, Skype, MSN & ICQ).
- Use proxies or similar programs that bypass filtering software.
- Play or download games online.
- Knowingly infringe copyright.

Software and Operating Systems: The ICT network is set up for computers to be successfully and reliably used in the school. Any behaviour interfering with the functioning of the ICT Network's operation is an infringement of acceptable use; please note that Students should not-

- Steal, or deliberately or carelessly cause damage to any equipment.
- Modify, move or replace physical components of the ICT network.
- Eat or drink near any physical components of the ICT network.
- Attempt to change security, desktop, configuration or operating system settings.
- Bring or download unauthorised programs & software, including games, movies & TV.
- Deliberately introduce any virus or program.

Behaviour Consequences: For breaches of the Digital Learning Policy, students can face a number of consequences depending on the severity of the breach and the context of the situation. More than one consequence may apply to a given offence. Serious or repeated offences will result in stronger penalties, including removal of behaviour specific privileges (ie. printer, email or internet access) or payment to fix or replace broken equipment.



RECORDING AUTHORISATION

At the SSL we celebrate the successes of the students in many ways. We publish images and video on our website, along with official SSL Facebook and Twitter accounts. We do not include full names of students. We require your consent for these and other recordings to occur.

Guardians of the students also provide permission for photographic, video or any other form of electronic recording of students to be retained on behalf of the Crown in Right of the State of Victoria (Department of Education and Training). Guardians acknowledge that any form of electronic recording will be retained, and authorise the use or reproduction of any recording referred to above for any reasonable purpose without acknowledgment or being entitled to remuneration or compensation.

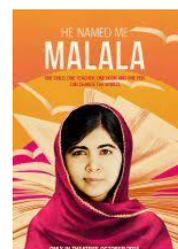
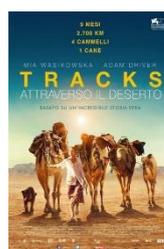
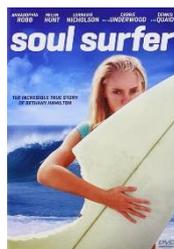
I understand and agree that if I wish to withdraw this authorisation, it will be my responsibility to inform SOFWeb, Department of Education and Training, on telephone (03) 9637 2000 or the relevant school principal where publication is other than on a Departmental website.



M-RATED FILMS AUTHORISATION

All chosen movies have been reviewed by teaching staff and deemed appropriate for use in our program. We will provide adult supervision while screening movies and review movies with students if/as necessary. By law, adult supervision is recommended while screening M-rated movies for any person less than 15 years of age. I agree to my child viewing the following movies:

- | | | |
|--------------------------|---------------------|----------------------|
| * Employable Me | * Soul Surfer (PG) | * Tracks |
| * First Contact (series) | * The Merger | * He named me Malala |
| * Mabo | * The Sapphires | * The Social Dilemma |
| * North of the Sun | * Redesign My Brain | * Coach Carter |



MEDICAL TREATMENT AUTHORISATION

SSL Staff: Emergency and First Aid procedures are established at the SSL. All permanent teaching staff have first aid qualifications.

Ambulance: In the event of a serious accident, guardians accept all responsibility for payment of any expenses incurred, including transport. I understand SSL staff will arrange for ambulance transport for my child if necessary. SSL strongly advises that students have ambulance cover; if you are under the impression that your private health insurance covers ambulance costs, please check with your provider.

Consent: Due to climate, residential living arrangements and the active nature of the SSL program, injury and illness can occur for some students. In the event of injury or illness to my child whilst at the SSL, I authorise the coordinating teacher in charge of my child to:

- Administer over-the-counter medication as appropriate, including – paracetamol, antihistamines, cold/flu relief and topical creams.
- Obtain on my behalf any medical assistance my child may require.
- Approve my child receiving medical attention as deemed necessary by a medical practitioner in the event of parents or guardians being unable to be contacted.
- Act in the role of legal guardian for communication purposes with GP Clinics or Hospitals.
- Administer first aid as the coordinating staff member may judge reasonably necessary.

Asthma: Your child may not have had asthma since they were young or may have only very mild asthma. It is necessary to be prepared and have medication in such an event. If your child has ever had asthma, you must please fill out the *Asthma Management* form.

Medical Information: The SSL Medical Information forms should ideally be completed and returned to the SSL prior to the commencement of term. If your child has any medical treatment after this date or has been in contact with any contagious illness, please inform the SSL. Please ensure that your child's immunizations are up to date, especially Tetanus. Your children will be required to discuss all medication brought to the SSL. This includes such things as asthma medication, tablets, lotions and mixtures, cough lozenges, vitamin and mineral supplements etc.

Mental Health: Due to the intensity of the living environment, factors such as separation anxiety and other personal issues may arise. These may be totally unpredictable and afflict the most apparently well-balanced and sensible student. In these cases, SSL staff will make every attempt to deal with behaviours and work with students to assist them to solve personal challenges. There can be personal issues which may result in students being unable to continue their stay at SSL for a period of time. We recognise the SSL may not be the best place for some issues to be dealt with. These cases would be dealt with individually, and might include concerns such as: eating disorders, self-harm or other indicators of emotional/psychological distress. If you have concerns, please indicate this on the medical information form, or directly contact the Snowy River Campus.

Orthodontics: The usual time between appointments with the orthodontist is 6 - 8 weeks. Your child should see their orthodontist as close as possible to their date of departure for the SSL and again on their return. It is important that they do not start orthodontic treatment within a few weeks of going to the SSL. Staff will cope with minor problems that arise, so your child will be comfortable.

CLOTHING AND GEAR LISTS

ESSENTIAL CLOTHING LIST

	<u>Clothing Needed</u>	<u>Specific Advice</u>	<u>Check</u>
	<p>For Expeditions - Loose fitting non denim pants or gym/spandex leggings 1 pair of tracksuit pants 1 - 2 pairs of jeans <u>only</u> for casual wear on campus.</p>	<ul style="list-style-type: none"> Denim is not suited to our outdoor environment; it is heavy and cold when wet. Quick drying pants are most comfortable. 	
	<p>2 pairs of loose comfortable shorts 1 padded bike shorts (optional)</p>	<ul style="list-style-type: none"> For outdoor activities at Snowy River. NO Short shorts. Shorts need to be at least fingertip level. 	
	<p>1-2 long sleeved lightweight shirts 1-2 cooler weather long sleeved top 1 Flannel Shirt</p>	<ul style="list-style-type: none"> Long sleeves and collars help avoid sunburn during bike rides and canoeing. Flannel Shirt is warm & cosy on a cool night & fashionable at the <i>Bush Dance</i> night. 	
	<p>4 - 6 T-shirts One with collar good for hiking.</p>	<p>Tank tops, singlets, mid-riff tops are NOT SunSmart and are inappropriate attire for our activities or in our context.</p>	
	<p>2 polar fleece jumpers or hoodies</p>	<p>Yes! Even in term 1 & term 4, it gets cold in east Gippsland. Especially at night.</p>	
	<p>Approx. 10 underwear 4 bras 3 pairs of Crew/Walking socks LOTS of pairs of thinner socks</p>	<p>Cotton underwear is recommended. Socks go missing a lot!!</p>	
	<p>2 Sets of Pyjamas</p>	<p>Pyjamas are the expected clothing for bed.</p>	
	<p>Swimwear - One piece; rashie & shorts</p>	<p>We are a SunSmart school. No bikinis allowed.</p>	
	<p>1 set of clothing for CLP Day</p>	<p>i.e., School uniform, smart casual dress (Decide with your CLP team prior to coming).</p>	

	Sunscreen (SPF 50+) Lip balm with sunscreen (SPF 15+)	We are a SunSmart school – a must for any outdoor activities.	
	Roll or pump pack Insect Repellent (NO aerosols)	Mosquitos and flies are prevalent in our environment.	
	1 pair lightweight walking shoes or supportive runners	Hiking up Mt Raymond, walking on beaches and over rocky ground needs sturdy footwear to protect ankles.	
	1 pair Old Runners/Water Shoes 1 pair Thongs 1 pair comfy Indoor Shoes	Students require old shoes for canoeing, beach activities, even swimming. Stubbed toes, cut feet and broken toenails are not ideal for outdoor activities.	
	1 x THERMAL long-sleeved top 1 x THERMAL long pants Thermals must be polypropylene or woollen/merino wool.	YES - Even in summer! It gets below 10 degrees whilst camping. Aldi can have winter sales. Cotton thermals are NOT suitable.	
	Wide brimmed Sun Hat	We are a SunSmart school. Also available for purchase from SSL.	
	Beanie & Gloves	Even in Term 1 & 4 the nights out on expedition get cold.	
	Sunglasses	Polarised UV glasses will provide the best eye protection for the weather.	
	Smart Casual Dress	Potential for Community Celebration. Jeans & nice top is perfect.	
	Sleeping Bag Inner Sheet	An old cotton sheet or doona cover cut to size with the side sewn up is suitable.	

ESSENTIAL GEAR LIST

<u>Items Needed</u>	<u>Specific Advice</u>	<u>Check</u>
 Water Bottles 3 x 1 litre bottles	Students will be expected to carry 3 litres of water with them at various times, especially during expeditions. Bottles that can be used whilst riding a bike are ideal. Also, can be purchased at SSL.	
 Torch	Head torches are the most useful; spare batteries.	

	<p>Camping Tableware</p>	<p>A Cup, Plate, Bowl, and Cutlery set for Expeditions. Enamel, plastic/polycarbonate, or aluminium.</p>	
	<p>1x LUNCH BOX & 2x Snack size containers</p>	<p>To fit sandwich/s – no bigger. Containers for scroggin and slice for expeditions.</p>  <p>PLEASE LABEL THEM ALL.</p>	
	<p>3 Strong Garbage Bags for EXPEDITIONS</p>	<p>The dark orange ones are best - they tend to be sold in packets of three. These line packs on expeditions so must be heavy duty quality.</p>	
	<p>Beach Towel & Hoodie Towel</p>	<p>Surfing, Stand Up Paddle boarding, Canoeing & Beach activities.</p> <p>Snowy River Campus <u>only</u> supplies bath towels.</p>	
	<p>Small Alarm Clock / Watch</p>	<p>Battery operated or clockwork (not electric!) No radios. Keeping track of time & classes.</p>	
	<p>Personal Headphones</p>	<p>These are used in your laptops to listen to music, etc. Your iPod earphones work well with our computers.</p>	
<p>Toiletries - used frequently and for long periods of time.</p>	<ul style="list-style-type: none"> • Brush or comb • Toothbrush and toothpaste • Nail scissors / clippers / nail file • Soap (preferably liquid soap) • Shampoo and Conditioner • Sanitary pads / tampons / period underwear • Moisturisers etc. • Roll-on deodorant (NO Aerosols & No perfumes) • Shavers and shaving cream, (NO Aerosols) 		
<p>Medication Adequate supply or a repeat script must be supplied for specialist medication.</p>	<p>This includes:</p> <ul style="list-style-type: none"> • asthma medication • antihistamines • decongestants • medication for period pain • cold sore medication, eczema creams • vitamin and mineral supplements, etc. <p><i>NB: Clearly mark student's name on ALL medication - place in a sealed container or zip-lock bag. On Arrival, to be collected by the student's teacher. Please include instructions on how to administer the medication.</i></p>		

RECOMMENDED ITEMS

<u>Recommended Items</u>	<u>Specific Advice</u>	<u>Check</u>		
USBs or External Hard Drive	There is usually about 50 gig of data students want to take home. Do not bring games, movies or TV shows please. USB sticks can be purchased at the SSL Shop.			
Spotify account	You can stream your own music via Spotify.			
Photos	Friends, family, where you come from, favourite holidays, you as a child (handy for portfolio)			
Pirate Costume	Or anything to buccaneer in for <i>Raft Building</i> . AAARRRR!			
Strapping Tape or Ankle/Knee Brace	Please bring enough tape for the term for on-going injuries.			
Writing Materials	Do not underestimate the number of letters, which are written at the SSL! <i>Envelopes and stamps are essential.</i>			
Basic Stationery BRING CALCULATOR FOR TERM 1 ONLY - NAPLAN	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"> 4 x pens 1 x pencil & black fine liner 1 x Sharpie/permanent pen for end of term <u>student signatures</u> </td> <td style="width: 50%;"> 1 x pair of scissors 1 x pencil sharpener & eraser 1 x glue stick 1 x highlighter </td> </tr> </table>	4 x pens 1 x pencil & black fine liner 1 x Sharpie/permanent pen for end of term <u>student signatures</u>	1 x pair of scissors 1 x pencil sharpener & eraser 1 x glue stick 1 x highlighter	
4 x pens 1 x pencil & black fine liner 1 x Sharpie/permanent pen for end of term <u>student signatures</u>	1 x pair of scissors 1 x pencil sharpener & eraser 1 x glue stick 1 x highlighter			
Addresses	A list of postal and email addresses. Personal email accounts cannot be accessed at the SSL.			
Recipes	Any favourite family recipe books can be brought to help plan menus with the Kitchen Staff.			
Digital Camera	Don't forget to pack spare batteries or recharger.			
Work boots	Blundstones - good for working in the school veggie garden.			
Washing Powder	If you have <i>sensitive skin</i> . General use washing powder is provided.			
Laundry Basket	A fold away basket is handy for laundry or use a stripey bag.			
Hot Water Bottle	Great for relief of period pain, muscular aches and sleeping at night.			
Teddy Bear	Nice to cuddle at night.			
Table Tennis Balls & Bat	Even if you don't play now, you will love it by the end. Balls can be purchased at the SSL Shop.			
Camel Pack	Great for long bike rides and canoeing.			
Music Instruments	To keep up your skills or learn some new ones!			
Spare SunSmart Hat	For when the first one gets lost, broken or borrowed. Also available to purchase from SSL.			
Sports Equipment	The SSL has various sports equipment.			



Indigenous Culture



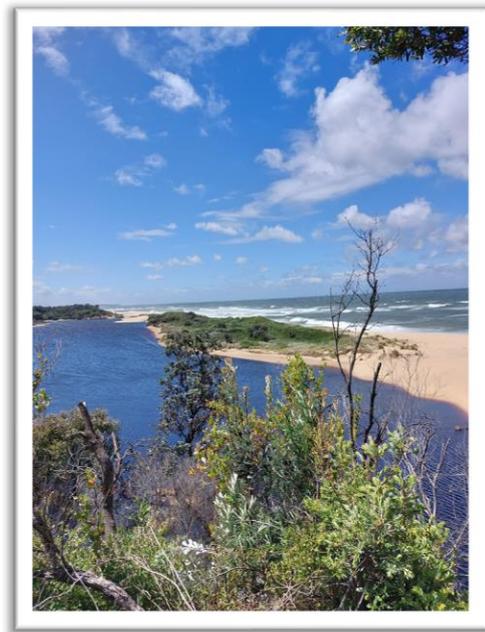
SSL PROVIDED EQUIPMENT

Outdoors Equipment

- Day pack & hiking pack
- Sleeping mat & sleeping bag
- Waterproof jacket & pants
- Polar fleece jumper, vest & pants
- Tents & camp stoves
- Mountain bikes & all safety equipment
- Canoes & all safety equipment
- Surfboards, wetsuits & all safety equipment
- Snorkeling equipment

Residential Equipment

- Pillow
- Doona & spare blanket
- All linen
- Laptop computer
- Bath towels



BANNED ITEMS (CONTRABAND)

Mobile Phones	NO MOBILE PHONES. These are a serious security issue in a remote location, and unnecessary. DO NOT BRING A MOBILE PHONE.
Cash/Money/ATM cards	We can take no responsibility for the security of money that could be lost or stolen. The Shop trolley will cater for student needs.
MP3 Players/iPod's	CD player and laptops are supplied in the communal rooms.
Computer Games and Software	Absolutely NOT permitted and is confiscated by the Campus Principal and returned at the end of the term.
Television Shows and Movies	Due to copyright laws, classification issues and time wasting we ask these stay at home. SSL has a variety of films available for viewing.
Singlets/Tank tops	Singlets are not SunSmart and are not appropriate attire for our context.
Aerosol Cans	E.g.: deodorant, insect repellent, hair spray and perfume. These trigger the school fire alarm system. (<i>False alarms \$3400 – families to fit the bill.</i>) There are always concerns at misuse of propellants and asthma triggers.
Perfume, fragrances, diffusers, incense, or aftershave	NO perfumes, fragrances, aftershave lotions etc. Some people are allergic to or become nauseated by manmade, artificial smells or products.
Personal Electrical Appliances	Such as hairdryers, straighteners, curlers, clock radios.
Swiss Army, utility, or fishing knives, multi tools	Safety issue. Not required. Fishing equipment is provided by the school.
Incense or Candles	Fire risk and allergies.
Nail polish & Remover	This is a health hazard as some people are allergic to the fumes from these products. Nail polish products are also flammable.
Skates, Skateboards, Scooters & Unicycles	There is nowhere safe to ride or use these at the SSL.